



Please reply to:

Contact: Michael Pegado
Service: Committee Services
Direct line: 01784 446240
E-mail: m.pegado@spelthorne.gov.uk
Date: 16 July 2019

Notice of meeting

Planning Committee

Date: Wednesday, 24 July 2019

Time: **Call Over Meeting** - 6.45 pm

The Call Over meeting will deal with administrative matters for the Planning Committee meeting. Please see guidance note on reverse

Committee meeting – Immediately upon the conclusion of the Call Over Meeting

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Planning Committee

Councillors:

R.A. Smith-Ainsley (Chairman)
H. Harvey (Vice-Chairman)
C. Barnard
S. Buttar
R. Chandler

S.A. Dunn
M. Gibson
T. Lagden
J. McIlroy
L. Nichols

R.J. Noble
R.W. Sider BEM
V. Siva
B.B. Spoor
J. Vinson

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Call Over Meeting

Guidance Note

The Council will organise a meeting immediately prior to the Planning Committee meeting (a "Call Over") which will deal with the following administrative matters for the Committee:

- Ward councillor speaking
- Public speakers
- Declarations of interests
- Late information
- Withdrawals
- Changes of condition
- any other procedural issues which in the opinion of the Chairman ought to be dealt with in advance of the meeting.

The Call-Over will be organised by Officers who will be present. Unless there are exceptional circumstances, the meeting will be held in the same room planned for the Committee. The Chairman of the Planning Committee will preside at the Call-Over. The Call-Over will take place in public and Officers will advise the public of the proceedings at the meeting. Public speaking at the Call-Over either in answer to the Chairman's questions or otherwise will be at the sole discretion of the Chairman and his ruling on all administrative matters for the Committee will be final.

Councillors should not seek to discuss the merits of a planning application or any other material aspect of an application during the Call-Over.

Planning Committee meeting

Start times of agenda items

It is impossible to predict the start and finish time of any particular item on the agenda. It may happen on occasion that the Chairman will use his discretion to re-arrange the running order of the agenda, depending on the level of public interest on an item or the amount of public speaking that may need to take place. This may mean that someone arranging to arrive later in order to only hear an item towards the middle or the end of the agenda, may miss that item altogether because it has been "brought forward" by the Chairman, or because the preceding items have been dealt with more speedily than anticipated. Therefore, if you are anxious to make certain that you hear any particular item being debated by the Planning Committee, it is recommended that you arrange to attend from the start of the meeting.

Background Papers

For the purposes of the Local Government (Access to Information) Act 1985, the following documents are to be regarded as standard background papers in relation to all items:

- Letters of representation from third parties
- Consultation replies from outside bodies
- Letters or statements from or on behalf of the applicant

AGENDA

Page nos.

- 1. Apologies**
To receive any apologies for non-attendance.
- 2. Minutes** **5 - 10**
To confirm the minutes of the meeting held on 26 June 2019 (copy attached).
- 3. Disclosures of Interest**
To receive any disclosures of interest from councillors under the Councillors' Code of Conduct, or contact with applicants/objectors under the Planning Code.

Planning Applications and other Development Control matters
To consider and determine the planning applications and other development control matters detailed in the reports listed below.
- 4. Application No. 19/00747/FUL - Unit 4, 2-10 Thames Street, Staines upon Thames, TW18 4SD** **11 - 16**

Ward
Staines

Proposal
Change of use from retail (use Class A1) to a mixed use of part café (ground floor) and part offices (first floor)

Officer's recommendation
This planning application is recommended for approval subject to conditions set out at Paragraph 8 of the officer's report.
- 5. Application No. 19/00653/HOU - 356 Kingston Road, Ashford, TW15 3SF** **17 - 26**

Ward
Staines South

Proposal
Erection of a single storey rear extension to the property

Officer's recommendation
The application is recommended for approval subject to conditions as set out at paragraph 8 of the Officer's report.

6. Planning Appeals Report

27 - 32

To note details of the Planning appeals submitted and decisions received between 14 June and 11 July 2019.

7. Urgent Items

To consider any items which the Chairman considers as urgent.